



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

Julie Beilby BSc (Hons) MBA

Gibson Building  
Gibson Drive  
Kings Hill, West Malling  
Kent ME19 4LZ  
West Malling (01732) 844522

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Committee Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

26 March 2015

To: MEMBERS OF THE AUDIT COMMITTEE  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Audit Committee to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Tuesday, 7th April, 2015 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

### PART 1 - PUBLIC

- |    |                          |       |
|----|--------------------------|-------|
| 1. | Apologies for absence    | 5 - 6 |
| 2. | Declarations of interest | 7 - 8 |

3. Minutes 9 - 14

To confirm as a correct record the Minutes of the meeting of Audit Committee held on 26 January 2015

**Matters for Recommendation to the Council**

4. Audit Committee - Annual Report 15 - 22

**Decisions to be taken under Delegated Powers**

5. Annual Review of Whistleblowing Charter 23 - 38  
6. Treasury Management Update 39 - 50  
7. Internal Audit Plan 2015/16 51 - 56  
8. Compliance with International Standards on Auditing 57 - 62

**Matters submitted for Information**

9. Management Team Assurance on Compliance with International Standards on Auditing 63 - 70  
10. Review of Operational Risk Registers - December 2014 71 - 72  
11. Grant Thornton Items for Audit Committee 73 - 100  
12. Grant Thornton Publication: 'Local Government Governance Review 2015 - All Aboard' 101 - 102  
13. Urgent Items 103 - 104

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

**Matters for consideration in Private**

14. Exclusion of Press and Public 105 - 106

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**PART 2 - PRIVATE**

**Matters submitted for Information**

15. Insurance Claims History: April 2014 - March 2015 107 - 112

(LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person)

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr V M C Branson (Chairman)  
Cllr T Edmondston-Low (Vice-Chairman)

Cllr Mrs F A Kemp  
Cllr S M King  
Cllr Mrs A S Oakley

Cllr M Parry-Waller  
Cllr T J Robins